

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON**

In the Matter of Updating Columbia  
County Rider's Policies and Procedures  
for Compliance with Title VI of the Civil  
Rights Act of 1964

ORDER NO. 42-2023

WHEREAS, Columbia County continues to be committed to compliance with all state and federal laws addressing discrimination.

WHEREAS, Title VI of the Civil Rights Act of 1964 ("Title VI") prohibits discrimination of the basis of race, color or national origin; and

WHEREAS, to enforce the requirements of Title VI the United States Department of Transportation has adopted 49 CFR Section 21.9(b) which requires its grant recipients to develop procedures for the filing of Title VI complaints including the investigation, tracking, and documentation of Title VI complaints; and

WHEREAS 49 CFR Section 21.9(b) also requires the grant recipients to provide information to the public regarding its Title VI obligations and apprise members of the public of the protections against discrimination afforded to them by Title VI; and

WHEREAS, The Columbia County Transit Department ("CC Rider") is a grant recipient subject to the requirements Title VI and 49 CFR Section 21.9(b); and

WHEREAS, the County previously adopted a Title VI Program specifically for CC Rider by Order No. 44-2014 which was submitted to and received approval from the Oregon Department of Transportation (ODOT); and

WHEREAS, the CCRider Title VI Program was last revised in July 2020. Following review and approval by ODOT this revision was adopted by the Board through Order No. 55-2021; and

WHEREAS, a recently completed compliance review of the CC Rider Program requested certain modifications to the CC Rider Title VI Notice that is included as part of the CC Rider Title VI Program.

**NOW, THEREFORE, IT IS HEREBY ORDERED** as follows :

1. The Board of County Commissioners revises the Title VI Notice included in the CC Rider Title VI Program to read as shown in Attachment 1.

2. Copies of Attachment 1 shall, at a minimum, be made in pamphlet and poster form and shall be made available to the public.
3. The Board of County Commissioners authorizes anyone acting as the Director of the Columbia County Rider system to make changes to the contact information contained in the Title VI Civil Rights Notice or Title VI Program where needed to keep such information current. Any such amended notice shall, at a minimum, be made in pamphlet and poster form and shall be made available to the public.

Dated this 16 day of August, 2023

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

Approved as to form.

By:   
Office of County Counsel

By:   
Casey Garrett, Chair

By:   
Kellie Jo Smith, Commissioner

By:   
Margaret Magruder, Commissioner

# COLUMBIA COUNTY RESPECTS CIVIL RIGHTS

Columbia County operates its programs without regard race, color, or national origin in accordance with Title VI of the Civil Rights Act. For more Title VI information related to Transit, contact the Columbia County Rider (CC Rider) Transit Director at 503-366-8503. For employment related Title VI information contact the County Human Resources Director, at 503-397-7264. For Title VI information unrelated to Transit or Employment, contact the Board Office Administrator at 503- 397-4322.

## COLUMBIA COUNTY TITLE VI POLICY STATEMENT

Title VI of the Civil Rights Act of 1964 states:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Columbia County is committed to complying with the requirements of Title VI in all of its federal funded programs and activities.

## MAKING A TITLE VI COMPLAINT

Any person who believes he or she has been aggrieved by an unlawful discriminatory practice Under Title VI may file a complaint with Columbia County. Any such complaint must be in writing and filed with Columbia County within 180 days following the date of the alleged discriminatory occurrence. For information on how to file: (1) an employment-related complaint, please contact Human Resources; (2) a CC Rider-related complaint, please contact CC Rider; and (3) any other complaint, please contact the Board's Office, by any of the methods provided below:

**HUMAN RESOURCES**  
**(employment related**  
**complaints)**

Human Resources Director  
230 Strand Street, Room  
St. Helens, OR 97051  
503-397-7264  
Fax: 503-366-3906

**CC RIDER**  
**(transit related complaints)**

Transit Director  
Columbia County Rider  
1155 Deer Island Rd.  
St. Helens, OR 97051  
503-366-8503

**BOARD OFFICE**  
**(all other complaints)**

Board Office Administrator  
230 Strand Street, Room 331  
St. Helens, OR 97051  
503-397-4322  
Fax: 503-397-724